**Form No. 6**

**GOA PUBLIC SERVICE COMMISSION**

Form for referring proposals for **GRANT OF EXTENSION** to the Temporary/Ad-hoc appointment/Promotion made without consulting the Commission.

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| 1. a) Designation of the post : |  |
|  b) Scale of pay |  |
| 2. Service Rules, if any, under which the post is covered :  |  |
| 3. a) Whether the post is permanent or temporary:  |  |
|  b) Duration of the post if temporary : |  |
|  c) Whether the post is likely to be made permanent :  |  |
| 4. a) How and from which date the vacancy has arisen, and by whom the post was last held :  |  |
|  b) Whether the Commission were consulted on his transfer/Promotion appointment, etc.: |  |
| 5. Qualifications required : |  1. Essential :- 2. Desirable :-  |
| 6. Age limit prescribed for the post, relaxation if any, to be granted :  |  |
|  7. No. and date of the communication under which the requisition for advertising the post has been sent. If not sent, the reasons thereof :  |  |
| 8. Whether none from those last selected by the Commission including those on the reserve list is available to fill the post.:  |  |
| 9. Particulars of the incumbent for whom extension is required: a) Name : |  |
|  b) Age : |  |
|  c) Qualification possessed ----------- ----------- ----------- | i) Essentialii) Desirable iii) Experience  |
|  d) Date of appointment to the present post : |  |
|  e) Substantive post held and substantive pay with scale :  |  |
| 10. No. and date of communication under which a copy of the appointment order regarding his initial appointment on this post has been sent : (enclose a copy of the order.)  |  |
| 11. Period upto which last concurrence for extension is asked for : |  |
| 12. Period upto which concurrence was accorded and the No. and date of this office communication :  |  |
| 13. a) Whether the present incumbent is the senior-most person already serving in the next lower cadre and has been appointed by temporary promotion according to the Govt. instructions/service rules, if any. If not, why not?  |  |
|  b) The reasons for Supersession, if any, involved along with full particulars of service with complete service records, namely confidential rolls, copy of service card duly authenticated of the persons superseded.  |  |
| 14.a) If he has been directly recruited what was the emergency necessitating the appointment in question in anticipation of selection by the Commission :  |  |
|  b) Whether an advertisement was issued for the above post, and the official in question was selected as a result, if not, why Not? |  |
|  c) Whether the incumbent has been selected by personal contract, if any? |  |
|  d) Whether the incumbent has appeared at an interview for the same or similar post and whether he was rejected by the P.S.C. for the same?  |  |

 Name of the Secretary :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Office

Seal

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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